

Curriculum Vitae

Prem Sagar Nimmagadda

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SUMMARY:

- Overall 26 years of experience in Logistics Industry.

PROFESSIONAL EXPERIENCE

Presently working as a Manger Administration with M/s.SLRT Hyderabad.

M/s SAFEXPRESS (Pvt.) Ltd – Hyderabad Region April 2000 to March 2021

M/s Safexpress (P) Ltd is a leading domestic Express cargo and Third Party Logistics solution provider with a wide spread network covering every square inch of India.

Joined as an Executive – Information Technology. April 2000.
Presently associated as Are a Manager (AP West)

Job Profile:

- Maintenance and monitoring entire database of the Region.
- Transferring & retrieving data thru ftp
- Keeping track and trace of the consignments on daily basis.
- Preparing and submitting Daily Customer Service Reports to the major clients.
- Analyzing root cause failures and accounting measures for better performance.
- Preparation of delivered and undelivered consignments report.
- Preparation of Monthly Service Level Report of clients and finding the root cause of the failures, if any.
- Retaining the existing clients and adding new clients.
- Opening the new Branches
- Ensuring Operational and Financial discipline with the Branches

LEAFIN INDIA LIMITED, HYDERABAD
Officer

February 1996 to March 2000

M/s Leafin India Limited is a Non Banking Finance Company is dealing with Consumer finance, Corporate finance & fixed deposit.

Job Profile:

- Reporting to Financial Controller
- Maintaining of EMI data relating to Lease/Hire purchase Customers.
- Monitoring the bank balances of Cash Credit A/c.s in various Banks

GATI CARGO MNGMT. SERVICES LTD, B'LORE **March 1993 to Feb' 1996**
Executive – I.T.

Job Profile:

- **Processing of Cash Bank Statement**
- **Preparation of Delivery Report**
- **Preparation of Daily Movement of Route Vehicles**
- **Generating Monthly Business Report**

ASSOCIATE BANKS OFFICERS' ASSN, HYD
Data Entry Operator

Aug'1990 to Feb'1993

Job Profile

- **Data entry of monthly Subscription & Benevolent Fund A/c. s**
- **All Kinds of Clerical activities.**

ACADEMIC PROFILE:

B.com from Osmania University

Intermediate, Board of Intermediate Education, Hyderabad

Proficiency in English, Central Instt. Of English & Foreign languages, Hyderabad

TECHNICAL EDUCATION

Diploma in Information Processing

English typewriting – Lower grade.

PERSONAL DETAILS:

Fathers 's Name : Late Shri N.L.N SASTRY

Date of Birth : 18.05.1968

Marital Status : Married.

Languages Known : English, Hindi, Telugu, (can write)
English, Hindi, Telugu, (can speak)

Strengths : Effective Communication Skills
Pro-active and Commitment towards job.
Patience
Positive thinking
Strong Interpersonal relationship
Self motivator

Place: Hyderabad

Date :

(N.PREM SAGAR)